

Article 1: DUTIES OF THE OFFICERS

1.1 The President and Vice-President shall be members elected by a majority of members voting, using secret written or electronic ballots, and shall serve for three years. The President and Vice-President may be re-elected for an additional term.

1.2 The Secretary and the Treasurer, similarly elected from the membership, shall serve for 3 years. The secretary and treasurer may be re-elected for an additional term.

1.3 The Councillors, two in number, shall be members elected in the same manner as the other officers by a majority of members voting, each to serve a term of 3 years. Councillors may be re-elected for an additional term.

1.4 Duties of the President, Past-President and Vice-President.

(a) The President shall preside over all meetings of the College and meetings of the Board, shall be a member, ex officio, of all committees, and shall perform the usual duties of such office.

(b) The Past-President shall advise the President

(c) The Vice-President shall be the President-Elect, shall be an ex officio member of all committees, shall preside at the meeting in the absence of the President, and shall succeed to the office of the President should that office be vacated.

1.5 Duties of the Secretary and the Treasurer. The Secretary shall serve as executive officer of the College. He or she shall keep minutes of all meetings and shall perform the usual duties of a secretary and such other duties as assigned by the Board. The Treasurer shall conduct the business affairs of the College, collect dues and fees, draw vouchers, pay bills and expenses, arrange for the safekeeping of College funds, keep records of all transactions and submit a yearly statement of financial affairs to the Board. Records shall be the property of the ECVCP and be available for inspection and audit. The Past Secretary and Past Treasurer shall advise the current Secretary and current Treasurer during the first year of their term.

Article 2: DUTIES OF THE BOARD

2.1 The Board shall have the duties and powers ordinarily delegated to the governing body of the corporation, those responsibilities given by the Constitution are as follows:

(a) Shall organise and operate a certifying agency for diplomates of the European College of Veterinary Clinical Pathology as provided in the constitution. The Board shall judge compliance of candidates with the general requirements of the Constitution, appoint an examination committee to operate under its supervision, and certify candidates who qualify. The Board shall make available to candidates

and the interested public a detailed account of the experience and training prerequisites to all Board examinations.

(b) Shall create and appoint members of all committees, supervise their activities, and receive their reports.

(c) Shall report to the College annually its work and activities, including a full financial statement, and shall make such interim reports as are necessary and advisable.

(d) Shall exercise its constitutional authority in promoting and attaining the objectives of the College especially those pertaining to professional, institutional and public relations.

(e) Shall hold a meeting at least once a year.

(f) Shall ensure all the results of each examination are announced at the same time.